



Enabling the  
information society

# Hereford and Worcester Branch

## Treasurer's Report

2018 – 2019

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## Agenda Item

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A report from the Treasurer, including a review of income and expenditure against the budget agreed with BCS HQ for the past year and an explanation of next year's budget request.

For many Groups, once this is established, the process will be increasingly streamlined to submitting copies, or near copies of the previous year's financial plan.

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# Budget Process

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- Treasurer's Day – 20<sup>th</sup> February 2019
- Submit Draft Budget – 31<sup>st</sup> March 2019
- Approval of Core Budget - August 2019
  - Request for Supplementary Funding when/if required

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## Budget 2018-19

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- Requested £ 2,990
- Allocated £ 2,930
  
- Spent £ 2,337

# Breakdown

Category	Budget	Spent
Sponsorship	£500	£579
Student Prize	£150	£150
Room Hire	£660	£353
Refreshments	£580	£446
Travel/Subsistence	£340	£104
Speakers' Expenses	£700	£704

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## Budget 2019-20

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- Budget 2018-19
  - Requested £2,990
  - Allocated £2,930
  - Spent £2,337
- Submitted request for 2019-20 for £2,990
  - Allocated £2,242.50

# Breakdown

Category	Requested	Allocated
Student Prize	£150	£150
Room Hire	£660	£440
Refreshments	£640	£440
Travel Costs	£240	£160
Speakers' Expenses	£700	£480
Seminars & Conferences	£500	£500
Other Expenditure	£100	£72.50
 BCS The Chartered Institute for IT		