



Enabling the  
information society

A decorative graphic consisting of several overlapping, wavy lines in various shades of green, ranging from light lime to dark forest green. The lines flow from the left side of the page towards the right, creating a sense of movement and energy.

# Hereford and Worcester Branch

## Treasurer's Report

2016 – 2017

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## Agenda Item

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A report from the Treasurer, including a review of income and expenditure against the budget agreed with BCS HQ for the past year and an explanation of next year's budget request.

For many Groups, once this is established, the process will be increasingly streamlined to submitting copies, or near copies of the previous year's financial plan.

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# Budget Process

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- Treasurer's Day – November 15<sup>th</sup>
- Submit Draft Budget – March 31<sup>st</sup>
- Approval of Core Budget - July
  - Request for Supplementary Funding when/if required

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## Budget 2016-17

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- Requested £2,218
- Allocated £2,218
  - Submitted £500 SFR for Malvern Science in the Park
- Spent £939 + £647 (no breakdown)
  - We have now received an invoice from the university of £647 for Room Hire and Catering dating back to Sept 2016
  - No Speaker's Accommodation or Travel

# Breakdown

Category	Budget	Spent
Sponsorship (SFR)	£500	£539 inc VAT
Student Prize	£150	£150
Room Hire	£604	£0?
Refreshments	£424	£142 +?
Travel/Subsistence	£340	£108
Speakers' Expenses	£700	£0

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## Budget 2017-18

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- Budget 2016-17
  - Allocated £2,218
  - Spent £1,586
  - Submitted request for 2017-18 for £2,490
- Allocated £2,490

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# Breakdown

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Category	Budget	Spent
Student Prize	£150	
Room Hire	£660	
Refreshments	£640	
Travel Costs	£340	
Speakers' Expenses	£700	